

Vendor* - V1500000436

AGREEMENT / CONTRACT REVIEW FORM

BOARD MEETING DATE:

WHEN BOARD APPROVAL IS REQUIRED
DO NOT PLACE ITEM ON AGENDA
UNTIL REVIEW IS COMPLETED

Date: 5-1-15

Staff Member Preparing Form: N. Carney

Department Submitting Contract: Title I

Vendor Name: Mobile Mind Technologies LLC

Contract Title: Professional Development for Air Watch

TO BE COMPLETED BY DEPARTMENT	CIRCLE		
1. New Contract	<input checked="" type="radio"/> Yes	<input type="radio"/> No	9. Contract Amount *** <u>\$ 10,600.00</u>
2. Renewal/Amend./Supplement	<input type="radio"/> Yes	<input type="radio"/> No	10. Last Year's Price ****
3. Automatic renewal	<input type="radio"/> Yes	<input type="radio"/> No	11. Date of Original Contract <u>5-15-15</u>
4. Standard Addendum Executed	<input type="radio"/> Yes	<input type="radio"/> No	12. Number of Renewals
5. Bid/Quote policy met	<input type="radio"/> Yes	<input type="radio"/> No	13. Length of Term <u>1 week</u>
6. Need to waive Bid policy*	<input type="radio"/> Yes	<input type="radio"/> No	14. Purpose of Agreement <u>Professional Development</u>
7. Sole Source **	<input type="radio"/> Yes	<input type="radio"/> No	
8. Advance Payment Required	<input type="radio"/> Yes	<input type="radio"/> No	

Funding Source: 100% Funded by Title I, PART A Grant 2015-2016

*Waive Bid Policy Explanation: 042064000310-9106-4016

**Sole Source Explanation:

***Detail Negotiation Efforts:

**** Price Increase Explanation:

Approvals

Districts Attorney:	No Changes	With Changes
Review Date:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>5/6/15</u>		

Purchasing:	No Changes	With Changes
Review Date:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>5/1/15</u>		

Insurance Certificate:	No Changes	With Changes
Review Date:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<u>5-6-15</u>	<u>Vol 9</u>	<u>5-19-15</u>

Finance:	No Changes	With Changes
Review Date:	<input type="checkbox"/>	<input type="checkbox"/>

Recommended Changes:

[Handwritten signature]

I do not know what this is - 5/6-15
~~*be it need insurance?~~ will need a cert of insurance
[Handwritten signature]

QUOTE

Clay County
900 Walnut St
GREEN COVE SPRINGS FL 32043

Date
15 May 2015

Expires
23 Jun 2015

Quote Number
0415-04



MobileMind Technologies LLC
1117 Perimeter Center West
Suite E-304
ATLANTA GA 30338
USA

Professional Development for AirWatch

Description	Quantity	Unit Price	Tax	Amount USD
AirWatch Education Config. Tune-up	1.00	2,000.00	Tax on Sales	2,000.00
Professional Development for AirWatch Training Bundle (T1-T5)	1.00	8,600.00		8,600.00
Professional Development Planning Workshop	1.00	0.00		0.00
			Subtotal	10,600.00
			TOTAL USD	10,600.00

**Training Scheduled for:
August 3-4-5-6th, 2015
TLC from 8:30 - 3:30**

Payment Terms - Net 30 Days

Terms

- The fees listed above are exclusive of tax, freight and insurance.
- Applicable Sales Tax is not included in this quote and is the responsibility of the purchaser. Sales Tax may be required in various states including but not limited to purchases made in California, Georgia, Virginia and Washington.
- Maintenance is included as part of manufacturer's subscription license plan or at an additional annual fee under a perpetual license model. In the case of a perpetual license, annual Maintenance commences upon delivery of the software and will be billed annually thereafter. Additional licenses can be purchased under a separate or a supplemental quote.
- Services, Support and Training are subject to and governed by the Statement of Work (SOW) attached as Exhibit A and MobileMind Technologies Master Services Agreement's terms and conditions, which are available at <http://www.mobilemind.co/msa/> and which supersede the standard terms of any purchase orders. Services, Support and Training over and above that set forth in the SOW will require a change order.
- This Sales Quotation and all pricing information are confidential information of MobileMind Technologies
- Quote Acceptance: By executing this Quote by electronic or physical means, Customer agrees to acquire the Services, Support and Training under the terms and conditions described above. Customer and MobileMind Technologies, through their authorized representatives identified below, in consideration of the mutual covenants and agreements made herein, and other true and valuable consideration, the receipt and adequacy of which are hereby acknowledged, agree to be bound by this Quote and all documents incorporated by reference herein.



CERTIFICATE OF LIABILITY INSURANCE

MOBIL-7 OP ID: PF

DATE (MM/DD/YYYY)
05/19/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Burnette Insurance Agency, Inc. 3447 Lawrenceville Suwanee Rd. Suwanee, GA 30024-2402 Stanton L. Burnette	CONTACT NAME: Pam Flowers PHONE (A/C, No., Ext): 770-339-8888 E-MAIL ADDRESS:	FAX (A/C, No): 770-339-1442
	INSURER(S) AFFORDING COVERAGE	
INSURED MobileMind Technologies, LLC 1117 Perimeter Ctr W Ste E 304 Atlanta, GA 30338	INSURER A: The Hartford <i>A+</i>	
	INSURER B: Beazley Insurance Company, Inc <i>A</i>	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		20 SBA TU0161	03/16/2015	03/16/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			20 SBA TU0161	03/16/2015	03/16/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS						BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
A	UMBRELLA LIAB			20 SBA TU0161	03/16/2015	03/16/2016	EACH OCCURRENCE \$ 3,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						AGGREGATE \$ 3,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	20 WEC AN8046	03/14/2015	03/14/2016	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$ 500,000
	<input checked="" type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ 500,000
							E.L. DISEASE - EA EMPLOYEE \$ 500,000
B	Professional Liability			W18070150101	03/16/2015	03/16/2016	Per Claim 1,000,000 Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 School District of Clay County is an additional insured.

OK Sullivan 5-19-15

CERTIFICATE HOLDER SCHOOLD School District of Clay County 900 Walnut Street Green Cove Springs, FL 32043	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Stanton L. Burnette</i>

AirWatch Professional Development for EDU: Statement of Work

For Clay County School District, attached to quote #0415-04

Other product and company names such as AirWatch® and Apple® referenced in this document are trademarks and/or registered trademarks of their respective companies.

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Introduction to MobileMind Professional Development

This document provides the scope and sequence of the Professional Development Courses for technologists using AirWatch. Each course pertains to the most commonly implemented aspects to the software. Please see the Professional Development Description document for further information surrounding our Professional Development Program and further training courses

AirWatch Professional Development Overview

MobileMind will provide AirWatch Professional Development Training to members of the Technology Team. The modules

Professional Development Modules are tentatively defined as follows:

▶ T1: AirWatch Applications

This learning objective for this course is to learn how to deploy applications to devices using AirWatch. Applications are deployed using Smart Groups. The system makes app deployment across large numbers of devices seamless if used correctly. This course is designed to provide understandings around group set ups and app deployment.

▶ T2: AirWatch Policy Executions

Policies within AirWatch can be used to determine permissions and restrictions for devices while in use. Determining choices for permissions and restrictions is step one in publishing profiles. Those decisions should be informed by discipline policies. Once the appropriate decisions have been made, profiles can be designed and published to groups including Wi-Fi profiles, restrictions profiles, and compliance profiles.

▶ T3: Device AirWatch Deployment/ Enrollment/ DEP

To configure and supervise devices in most time efficient way, Apple DEP should be used. This course will set up and outline the features of DEP, how DEP and VPP integrate with AirWatch, and best practices surrounding enrollment of devices. This course will address both a shared use model and a 1:1 model.

▶ T4: AirWatch Common Troubleshooting

This course addressed common troubleshooting issues that can be seen within any AirWatch Console. Devices that are enrolled incorrectly will behave in certain ways that if familiar, are easy to recognize. This course contains best practice for troubleshooting and solving common problems within a console. The ultimate goal of this course is to ensure these common missteps are avoided to keep the console running smoothly.

▶ T5: Future Strategic Planning

Any school that is running a pilot program or is considering adding more devices in the future should take the time to develop a strategic plan for new enrollments. This course uses our institutional knowledge of working with a variety of districts in a variety of settings with a variety of use models to ensure the district is ready for expansion of technology programs and services over time.

AirWatch Professional Development Assumptions

- MobileMind will assist with console hierarchical design.
- Alignment of all EMM configurations and policy design with client's requirements is the responsibility of client. MobileMind will provide recommendations and assistance.
- Procurement and installation of hardware is the responsibility of client. MobileMind will provide recommendations and assistance.
- Network connectivity and accessibility for devices is the responsibility of the client. All locations where Wi-Fi devices are used should be tested for connection quality before deployment.
- All work, documentation and work product(s) will be conducted during typical, MobileMind local business hours and will be provided in English.
- MobileMind will provide accompanying support documents and materials that pertain to Modules.
- Statement of work is deemed to be complete upon any of the following:
 - ✓ Completion of all AirWatch Professional Development Modules below
 - ✓ Up to a maximum of one calendar year from purchase date; SOW expires after 12 months
 - ✓ Services and Training Performed not to exceed 32 hours

AirWatch Environment EDU Tune Up

ID	Domain//Strand//Course	Delivery
AWTU	District Level Tech Team/ AirWatch Environment/ Configuration Tune Up	
Topics Covered		
<ul style="list-style-type: none"> Tour of existing AirWatch environment Review of enterprise integration, if applicable Review of system configuration Addressing open issues or concerns 	<ul style="list-style-type: none"> Review of app management solution Review of existing profiles Review enrollment methods in use Suggestions for maximizing deployment value 	1 day Onsite

School Level Tech Team: AirWatch Applications

ID	Domain//Strand//Course	Delivery
T1	School Level Tech Team/ AirWatch Training/ Applications	
Topics Covered		
<ul style="list-style-type: none"> App Catalog App categories Restricted App Mode Smart Groups VPP <ul style="list-style-type: none"> Managed Distribution Expendable Licenses 	<ul style="list-style-type: none"> App Assignment App Deployment iBooks AirWatch Agent App approval process App request procedure App Searching 	½ day Onsite

School Level Tech Team: AirWatch Policy Executions

ID	Domain//Strand//Course	Delivery
T2	School Level Tech Team/ AirWatch Training/ Policy Executions	
Topics Covered		
<ul style="list-style-type: none"> Wi-Fi Profile Adding Policies Organization Group Level Policies Restrictions Policy Whitelists/ Blacklists Compliance Policy Compliance Profiles 	<ul style="list-style-type: none"> Compliance Checks Single App Mode WebClips Active vs. Inactive Discipline Policy Decisions Publishing policies 	½ day Onsite

School Level Tech Team: AirWatch Deployment/ Enrollment/ DEP

ID	Domain//Strand//Course	Delivery
T3	School Level Tech Team/ AirWatch Training/ AirWatch Deployment – Enrollment – DEP	
Topics Covered		
<ul style="list-style-type: none"> Enrolling a device DEP Set Up Check out Devices to students Casing Inventory VPP Set Up Enrollment Procedure 	<ul style="list-style-type: none"> Deployment Procedure/ Plan Tokens User Accounts Device Delivery Deployment Day Activities Help Desk 	½ day Onsite

School Level Tech Team: AirWatch Common Troubleshooting

ID	Domain/Strand/Course	Delivery
T4	School Level Tech Team/ AirWatch Training/ Common Troubleshooting	
	Topics Covered <ul style="list-style-type: none"> • Slow Profile Publishing • Device Searching • Device Check in • Queries • Syncing • Lock Device • Geo-Fencing • Find My iPad • Unlock passcode • Specific device issues • Checking profiles • Compliance violations • Site Specific issues • Reports 	½ day Onsite

School Level Tech Team: AirWatch Future Strategic Planning

ID	Domain/Strand/Course	Delivery
T5	School Level Tech Team/ AirWatch Training/ AirWatch Future Strategic Planning	
	Topics Covered <ul style="list-style-type: none"> • Adding Licenses • Adding Devices • Shared Device Model • 1:1 Model • Future enrollment/ deployment days • Device Collection Plan • Wipe Plan • Cloud storage plan • Device migrations from grade to grade • Cleaning and repairs plan • Inventory • End of Year Reporting 	½ day Onsite

Professional Development Planning – Beyond Tech

ID	Domain/Strand/Course	Delivery
PD-Pre	Leadership/ Professional Development/ Information Gathering	
	Topics Covered <ul style="list-style-type: none"> • Working session • Available Professional Development Offerings • Establish Professional Development Plan • Define Professional Development Timeline 	½ day Onsite